



Secretary of State  
PO Box 83720  
Boise ID 83720  
Phone: (208) 332-2810

IDAHO SECRETARY OF STATE  
APOSTILLE/CERTIFICATE OF AUTHENTICATION  
REQUEST FORM

Submit document to Apostille/Authenticate, Request Form and Fee

Country document(s) will be used in \_\_\_\_\_ Number of documents \_\_\_\_\_

**Requester Information:**

**Mailing Address to return documents  
if different from Requester:**

Print your Name \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

(Area Code) Phone Number \_\_\_\_\_

**Method of Payment:  
Required \$10 fee per document**

**Delivery:**

Make check or money order payable to "Secretary of State"  
OR

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Type of Card: \_\_\_\_\_  
Visa, Master Card, American Express or Discover Card

Cardholder Name: \_\_\_\_\_  
As it appears on the credit card

Billing Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Pick up in person

USPS First Class Mail

For all overnight/express service delivery  
a **Prepaid airbill must be provided**  
Tracking #: \_\_\_\_\_