



# ARTICLES OF INCORPORATION

(Non-Profit)

Title 30, Chapters 21 and 30, Idaho Code

Filing fee: \$30 typed, \$50 not typed

Complete and submit the form in duplicate.

**Article 1:** The name of the corporation shall be:

\_\_\_\_\_

**Article 2:** The purpose for which the corporation is organized is: \_\_\_\_\_

\_\_\_\_\_

**Article 3:** Registered agent name and address:

\_\_\_\_\_  
(Name) (Address)

**Article 4:** The board of directors shall consist of no fewer than three (3) people. The names and addresses of the initial directors are:

\_\_\_\_\_  
(Name) (Address)

\_\_\_\_\_  
(Name) (Address)

\_\_\_\_\_  
(Name) (Address)

**Article 5:** Incorporator name(s) and address(es):

\_\_\_\_\_  
(Name) (Address)

\_\_\_\_\_  
(Name) (Address)

\_\_\_\_\_  
(Name) (Address)

**Article 6:** The mailing address of the corporation shall be:

\_\_\_\_\_  
(Address)

**Article 7:** The corporation (  does  does not ) have voting members.

**Article 8:** Upon dissolution the assets shall be distributed: \_\_\_\_\_

\_\_\_\_\_

Signatures of all incorporators:

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Secretary of State use only

## INSTRUCTIONS

If the document is incorrect, provide contact information where can you be reached for corrections:

---

Phone Number

---

Email address

### **Note: Complete and submit the application in duplicate.**

If you intend to apply for IRS federal tax exemption as a charitable organization, your articles must contain a purpose clause and a dissolution of assets provision. Valuable information on 501(c)(3) qualification is on the IRS website, [www.irs.gov](http://www.irs.gov)

1. Article 1 - Enter the name of the corporation. Pursuant to Idaho Code § 30-21-302, a corporate name must contain the word corporation, incorporated, company or limited, or an abbreviation thereof, provided however, that if the word "company" or its abbreviation is used it shall not be immediately preceded by the word "and" or by an abbreviation or symbol thereof. A corporate name must be distinguishable upon the records of the Secretary of State from any other formally organized entity, such as corporations, limited liability companies, limited partnerships and limited liability partnerships. It is advised that you contact the Secretary of State to check for name availability before filing.
2. Article 2 - Enter the purpose for which the corporation is organized.
3. Article 3 - Enter the name and physical address in Idaho of the registered agent of the corporation. This address may not be a PO Box or PMB (personal mail box). A registered agent is the person designated to receive service of process upon litigation.
4. Article 4 - Pursuant to Idaho Code § 30-30-603, other than a corporation organized for religious purposes, a nonprofit corporation shall consist of no fewer than 3 people. Enter the names and addresses of the initial board of directors.
5. Article 5 - Enter the name(s) and address(es) of at least 1 incorporator.
6. Article 6 - Enter the mailing address that you would like future reports mailed to.
7. Article 7 - Will the corporation consist of voting members? Mark the appropriate box.
8. Article 8 - Enter where the assets will be distributed upon dissolution of the corporation.
9. The articles of incorporation must be signed by **all** of the incorporators listed in article 5. Please identify the name of the signer by typing his/her name opposite the signature.
10. Enclose the appropriate fee (make checks payable to Idaho Secretary of State):
  - a. The application fee is \$30.00. (\$50.00 if not typed)
  - b. If expedited service is requested, add \$20.00 to the filing fee.
  - c. If the fees are to be paid from the filing party's pre-paid customer account, conspicuously indicate the customer account number in the cover letter or transmittal document.

Pursuant to Idaho Code § 67-910(6), the Secretary of State's Office may delete a business entity filing from our database if payment for the filing is not completed.

11. Mail or deliver to:

Office of the Secretary of State  
450 N 4th Street  
PO Box 83720  
Boise ID 83720-0080  
(208) 334-2301

12. If you have questions or need help, call the Secretary of State's office at (208) 334-2301.



# ARTICLES OF INCORPORATION

(Non-Profit)

Title 30, Chapters 21 and 30, Idaho Code

Filing fee: \$30 typed, \$50 not typed

Complete and submit the form in duplicate.

**Article 1:** The name of the corporation shall be:

\_\_\_\_\_

**Article 2:** The purpose for which the corporation is organized is: \_\_\_\_\_

\_\_\_\_\_

**Article 3:** Registered agent name and address:

\_\_\_\_\_  
(Name) (Address)

**Article 4:** The board of directors shall consist of no fewer than three (3) people. The names and addresses of the initial directors are:

\_\_\_\_\_  
(Name) (Address)

\_\_\_\_\_  
(Name) (Address)

\_\_\_\_\_  
(Name) (Address)

**Article 5:** Incorporator name(s) and address(es):

\_\_\_\_\_  
(Name) (Address)

\_\_\_\_\_  
(Name) (Address)

\_\_\_\_\_  
(Name) (Address)

**Article 6:** The mailing address of the corporation shall be:

\_\_\_\_\_  
(Address)

**Article 7:** The corporation (  does  does not ) have voting members.

**Article 8:** Upon dissolution the assets shall be distributed: \_\_\_\_\_

\_\_\_\_\_

Signatures of all incorporators:

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Secretary of State use only