



# ARTICLES OF AMENDMENT TO ARTICLES OF ORGANIZATION LIMITED LIABILITY COMPANY

(Instructions on back of application)

1. The name of the limited liability company is:

\_\_\_\_\_   
 If the LLC has been administratively dissolved and the name is no longer available for use, #3 below must include an amendment of name.

2. The date the articles of organization were filed was: \_\_\_\_\_

### COMPLETE ONLY THE APPLICABLE ITEMS

3. The name of the limited liability company is amended to read:

\_\_\_\_\_

4. The management of the limited liability company shall henceforth be vested in:

Manager(s)       Members

5. The information on the managers/members shall be amended as follows:

<u>Name</u>	<u>Address</u>	<u>Add</u>	<u>Delete</u>	<u>Other</u>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____

6. Signature of at least one manager, if any, or at least one member.

Signature: \_\_\_\_\_

Typed Name: \_\_\_\_\_

Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Typed Name: \_\_\_\_\_

Capacity: \_\_\_\_\_

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Revised 08/2004

Secretary of State use only

# INSTRUCTIONS

Optional: If the document is incorrect where can you be reached for corrections? \_\_\_\_\_

Note: Complete and submit the application in duplicate.

1. Line 1 - Enter the name of the limited liability company exactly as it is filed with the Secretary of State's Office.

If the LLC has been administratively dissolved and the name is no longer available for use, the name must be amended on line #3.

2. Line 2 - Enter the date the articles of organization were filed in this office.
3. Line 3 - If this amendment includes a change to the name of the limited liability company indicate the new name of the limited liability company. Note: The new name of the limited liability company must include the requirements of 53-602, Idaho Code, which requires the name to contain the words Limited Liability Company, Limited Company or the abbreviation L.L.C., L.C., LLC or Ltd. Co.
4. Line 4 - If this amendment is to change how the management of the company is structured you can make the change in this area. Please note that this changes everyone on file to the new management structure. (For example: if the company is currently vested in members and you want to change the structure to managers, this changes all people currently on file to managers)
5. Line 5 - If this amendment is to add or delete a person on the limited liability company you can do so in this area. If the change is just an address change for one of the individuals please make a notation in the "other" field.
6. The application must be signed by a manager of the limited liability company, if the articles of organization vested in LLC in managers, or by a member, if the articles set forth members. Please identify the name of the signer by typing his/her name below the signature and indicate in what capacity he/she signs to the right.
7. Enclose the appropriate fee:
  - a. The filing fee is \$30.00
  - b. If expedited service is requested, add \$20.00 to the filing fee.
  - c. If the fees are to be paid from the filing party's pre-paid customer account, conspicuously indicate the customer account number in the cover letter or transmittal document.

Pursuant to Idaho Code § 67-910(6), the Secretary of State's Office may delete a business entity filing from our database if payment for the filing is not completed.

8. Mail or deliver to:

Office of the Secretary of State  
700 West Jefferson  
PO Box 83720  
Boise ID 83720-0080

9. If you have questions or need help, call the Secretary of State's office at (208) 334-2301.