



– Online Customer Portal FAQs

“An online portal to access ES&S products, services, and information.”

What is the **My ES&S Online Customer Portal**?

My ES&S is a web site that allows you to accomplish tasks that relate to ES&S. By logging in to My ES&S, you can access account information, complete election forms, monitor your election order status, set-up email alerts, and access important product documents and information regarding your account and the election industry.

What can I do with **My ES&S**?

- **Complete Election Forms**
 - Submit all of your ES&S Election Services forms on-line:
 - Pre-Election Questionnaire
 - Ballot, Contest, and Candidate Forms
 - Coding and Audio Forms
 - Printing Quantities and Specification Forms
- **Track Order Status**
 - Monitor the progress and status of your Election Services and ballot printing orders
 - Plan for the arrival of election coding and ballots
- **Update Account Information**
 - Keep your account and contact information up to date.
- **Find Documentation**
 - Locate documents, bulletins and manuals for ES&S products
 - Keep informed on important election-related information and news
 - Access helpful “How-To’s” and Checklists
- **Create News and Documentation ‘Alerts’**
 - Select which products you would like to receive information about
 - ES&S will send an email alert when new documents and information become available

What are the benefits of **My ES&S**?

- Quickly complete and submit Election Forms without the hassle of e-mails, paper forms, or faxes.
- Copy completed form information from previous elections to avoid having to enter the same information repeatedly.
- Track your Election Services and Ballot Printing order progress to prepare for the arrival of coding media and printed ballots.
- Access a single knowledge base of important documents, news, and information regarding ES&S products and services.
- Keep up-to-date with new product information and documentation

How do I get access to **My ES&S**?

If you already have a username and password, go to www.essvote.com and click “ES&S Portal” in the bottom right corner of the home page to log in. If you don’t already have a username and password (or are unsure) call 1-877-377-8683 (option #6) or email electionservices@essvote.com to request your username and password for My ES&S.