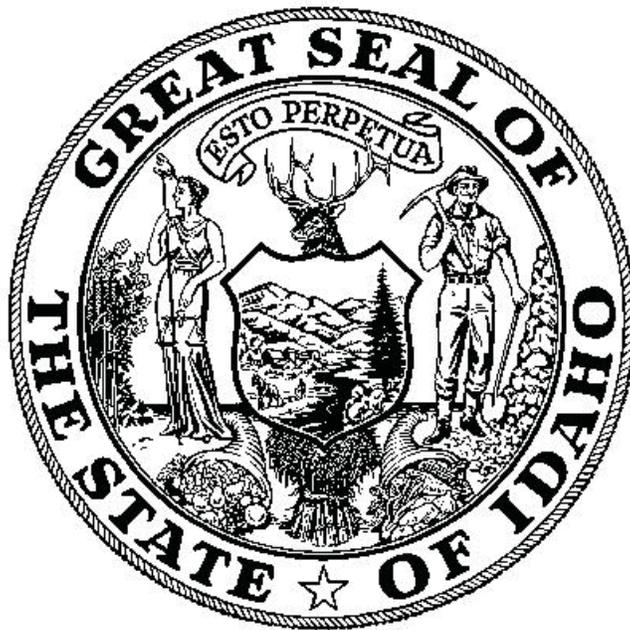


ELECTION CONSOLIDATION MANUAL

2016
Edition



COMPILED UNDER THE AUTHORITY OF
LAWRENCE DENNEY
SECRETARY OF STATE
STATE OF IDAHO



STATE OF IDAHO
OFFICE OF THE SECRETARY OF STATE
LAWRENCE DENNEY

Dear Election Official:

It is my pleasure to provide the 2016 Election Consolidation Manual prepared by the Elections Division. This manual is for use by the election official of the various taxing districts covered by the election consolidation law.

The purpose of the law and this manual is to provide uniformity in administration of elections for the taxing districts in the State of Idaho. Working together I am confident we will achieve this important goal.

Thank you in advance for your suggestions for improving this manual.

Sincerely,

LAWRENCE DENNEY
Secretary of State

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CANDIDATE ELECTION DATES

Taxing District	Governed By	Consolidated Month	Date Year
Airport	Title 21, Chapter 8	May	Even
Auditorium	Title 67, Chapter 49	May	Odd
Cemetery	Title 27, Chapter 1	Nov	Odd
City	Title 50, Chapter 4	Nov	Odd
Fire Protection	Title 31, Chapter 14	Nov	Odd
Ground Water	Title 42, Chapter 51 Title 42, Chapter 52 (Exempt)	Feb May/Nov	Odd/Even
Highway	Title 40, Chapter 13	May	Odd
Hospital	Title 39, Chapter 13	May	Odd
Irrigation	Title 43, Chapter 2 (Exempt)	May/Nov	Odd/Even
Junior College (Community College)	Title 33, Chapter 21	Nov	Even
Library	Title 33, Chapter 27	May	Odd
Port	Title 70, Chapter 12 (Lewiston Only)	May	Even (Election moved to the General if more than 2 candidates have filed for the same commissioner dist.)
Recreation	Title 31, Chapter 43	Nov	Odd
Recreational W & S	Title 42, Chapter 32 (Exempt)	May	Odd
School	Title 33, Chapter 5	May	Odd
Soil Conservation	Title 22, Chapter 27	Nov	Even
Water	Title 42, Chapter 6 (Exempt)	March	Odd/Even (Can be changed for district that are in 4 or more counties)
Water & Sewer	Title 42, Chapter 32	May	Odd
Weather Modification	Title 22, Chapter 43	May	Odd

**ELECTION CONSOLIDATION
Schedule of Candidate Elections**

Even Years		Odd Years	
May	November	May	November
County Primary Election	County General Election	Auditorium Districts	Cemetery Districts
Port District Primary Election	Community College	Highway Districts	Cities
Regional Airport Authorities	Port District General Election	Hospital Boards	Fire Protection Districts
	Soil Conservation Districts	Library Districts	Recreation Districts
		School Districts	
		Water & Sewer Districts	
		Weather Modification District	
		Recreation Water & Sewer (Conducted by the district)	

STATUTORY REQUIREMENTS

34-106. Limitation upon elections.

On and after January 1, 2011, notwithstanding any other provisions of the law to the contrary, there shall be no more than two (2) elections conducted in any county in any calendar year, except as provided in this section, and except that elections to fill vacancies in the United States house of representatives shall be held as provided in the governor's proclamation.

(1) The dates on which elections may be conducted are:

(a) The third Tuesday in May of each year; and

(b) The Tuesday following the first Monday in November of each year.

(c) In addition to the elections specified in paragraphs (a) and (b) of this subsection and subsection (7) of this section, an emergency election may be called upon motion of the governing board of a political subdivision. An emergency exists when there is a great public calamity, such as an extraordinary fire, flood, storm, epidemic, or other disaster, or if it is necessary to do emergency work to prepare for a national or local defense, or it is necessary to do emergency work to safeguard life, health or property.

(2) Candidates for office elected in May shall take office on the date specified in the certificate of election but not more than sixty (60) days following the election.

(3) Candidates for office elected in November shall take office as provided in the constitution, or on January 1, next succeeding the November election.

(4) The governing board of each political subdivision subject to the provisions of this section, which, prior to January 1, 2011, conducted an election for members of that governing board on a date other than a date permitted in subsection (1) of this section, shall establish as the election date for that political subdivision the date authorized in subsection (1) of this section which falls nearest the date on which elections were previously conducted, unless another date is established by law.

(5) The secretary of state is authorized to provide such assistance as necessary, and to prescribe any needed rules or interpretations for the conduct of election authorized under the provisions of this section.

(6) Water districts governed by chapter 6, title 42, Idaho Code, are exempt from the provisions of this section.

(7) Community colleges governed by chapter 21, title 33, Idaho Code, and school districts are subject to the limitations specified in subsection (1) of this section, except that school districts may also hold an election on the second Tuesday in March of each year and on the last Tuesday in August of each year on bonded indebtedness and property tax levy questions.

(8) Initiative, referendum, bond, levy and any other ballot question elections conducted by any political subdivision shall be held on the nearest date authorized in subsection (1) of this section which falls more than sixty (60) days after the clerk of the political subdivision orders that such election shall be held in May and November of even-numbered years and fifty (50) days for all other elections, unless otherwise provided by law. City initiative and referendum elections shall be held in November of odd-numbered years as provided by section 34-1801B, Idaho Code. Ballot language for any question to be placed on the ballot shall be submitted to the county clerk at least sixty (60) days before the election held in May and November of even-numbered years and at least fifty (50) days for all other elections.

(9) Recall elections may be held on any of the four (4) dates authorized in subsections (1) and (7) of this section that falls more than forty-five (45) days after the clerk of the political subdivision orders that such election shall be held.

(10) Irrigation districts governed by title 43, Idaho Code, are subject to the limitations specified in subsection (1) of this section, except that irrigation districts may also hold an election on the first Tuesday in February of each year and on the first Tuesday in August of each year on questions required to be voted upon by title 43, Idaho Code.

This section is the cornerstone of election consolidation, since the two authorized dates are set out in Section 1.

All elections can only be conducted on one of the two authorized dates.

a. Third Tuesday in May

b. Tuesday following the first Monday in November

Initiative, referendum, bond, levy and any other ballot questions conducted by any political subdivision can only be held on one of the 2 authorized dates that is more than 50 days after the election is ordered in an odd year. Except that city initiative and referendum elections can only be held in November of an odd year.

(Note continued on following page.)

Recall elections may be held on any of the four dates authorized in March, May, August and November that falls more than 45 days after the clerk orders the election.

Schools may also hold elections for bonded indebtedness and property tax levy questions on the second Tuesday in March and the last Tuesday of August.

Subsection (1)(c) does allow an emergency election to be conducted on a date other than an authorized date.

Subsection (4) is noteworthy since it sets out the schedule for political subdivision candidate elections to be conducted on the nearest authorized date on which such elections were previously conducted. (See page 1 for the month and year of candidate elections for each political subdivision.)

The consolidated date schedule does not apply to Water Districts governed by Chapter 6, Title 42.

34-1401. Election administration.

Notwithstanding any provision to the contrary, the county clerk shall administer all elections on behalf of any political subdivision, subject to the provisions of this chapter, including all special district elections and elections of special questions submitted to the electors as provided in this chapter. Water districts governed by chapter 6, title 42, Idaho Code, recreational water and/or sewer districts as defined in section 42-3202A, Idaho Code, ground water recharge districts governed by chapter 42, title 42, Idaho Code, ground water management districts governed by chapter 51, title 42, Idaho Code, ground water districts governed by chapter 52, title 42, Idaho Code, and irrigation districts governed by title 43, Idaho Code, are exempt from the provisions of this chapter. Municipal elections shall be conducted under the provisions of this chapter except for the specific provisions of chapter 4, title 50, Idaho Code. All school district and highway district elections shall be conducted pursuant to the provisions of this chapter 14, title 34, Idaho Code. All highway district and school district elections shall be administered by the clerk of the county wherein the district lies. Elections in a joint school district or other political subdivisions that extend beyond the boundaries of a single county shall be conducted jointly by the clerks of the respective counties, and the clerk of the home county shall exercise such powers as are necessary to coordinate the election. "Home county" shall be defined as the county in which the business office for the district or political subdivision is located. For the purposes of achieving uniformity, the secretary of state shall, from time to time, provide directives and instructions to the various county clerks. Unless a specific exception is provided in this chapter, the provisions of this chapter shall govern in all questions regarding the conduct of elections on behalf of all political subdivisions. In all matters not specifically covered by this chapter, other provisions of title 34, Idaho Code, governing elections shall prevail over any special provision which conflicts therewith.

The county clerk shall conduct the elections for political subdivisions and shall perform all necessary duties of the election official of a political subdivision including, but not limited to, notice of the filing deadline, notice of the election, and preparation of the election calendar.

The Secretary of State is authorized to issue directives and instructions to the County Clerks and the political subdivision election officials (usually the clerk or secretary of the taxing district). The Forms and Samples section contains forms for candidates, election/filing notices, an example of a Local Elections Calendar, County Clerk Certification of Results, County Canvass Certificate and Absentee Request Form.

This section instructs the County Clerks to administer all elections on behalf of political subdivisions (including School Districts). Water Districts governed by Chapter 6, Title 42, Recreational Water and/or Sewer Districts as defined in section 42-3202A, Ground Water Recharge Districts governed by Chapter 42, Title 42, Ground Water Management Districts governed by Chapter 51, Title 42, Ground Water Districts governed by Chapter 52, Title 42 and Irrigation Districts governed by Title 43 are exempt from the provisions of Chapter 14, Title 34, Idaho Code.

34-1402. Registration

All electors must register with the county clerk before being able to vote in any primary, general, special or any other election conducted in this state. The county clerk shall determine, for each registered elector, the elections for which he is eligible to vote by a determination of the applicable code areas. The determination of tax code area shall be made for all political subdivisions including those otherwise exempt from the provisions of this chapter.

The county clerk shall conform to the provisions of chapter 4, title 34, Idaho Code, in the administration of registration for all political subdivisions within the county.

This section provides that all electors must be registered voters before being able to vote in any election.

Last day for elector to pre-register for an election shall be on the 25th day prior to the election, in accordance with 34-408, Idaho Code. All electors are also entitled to register by mail under the provisions of Section 34-410, I.C.

Ground Water, Irrigation and Recreational Water & Sewer districts do not require registration and are not governed by the provisions of Chapter 14, Title 34, Idaho Code.

34-1403. Conduct of elections.

All elections conducted in this state on behalf of each political subdivision within the county shall be conducted in a uniform manner with regard to the qualifications of electors and shall be conducted on the dates as provided by law. In the event that a statute governing a political subdivision provides for qualifications more restrictive than the qualifications for an elector in section 34-402, Idaho Code, the election official of the district shall provide an elector's oath to be executed at the time of the election certifying to the elector's qualifications for the specific election.

This section reaffirms the voter registration requirement and allows for an electors oath (*See Forms and Samples pg. 38 for the Elector's Oath.*) to be given to an elector for a specific type of election (e.g. a certain political subdivision may have commissioners who are elected by the residents of a specific zone or sub district). In this instance, the elector must be a registered voter and sign an oath attesting to the elector's residency in a specific zone or sub-district.

34-1404. Declaration of candidacy.

Candidates for election in any political subdivision shall be nominated by nominating petitions, each of which shall bear the name of the nominee, the office for which the nomination is made, the term for which nomination is made, bear the signature of not less than five (5) electors of the candidate's specific zone or district of the political subdivision, and be filed with the clerk of the political subdivision. The form of the nominating petition shall be as provided by the county clerk and shall be uniform for all political subdivisions. For an election to be held on the third Tuesday in May, in even-numbered years, the nomination petition shall be filed during the period specified in section 34-704, Idaho Code. The clerk of the political subdivision shall verify the qualifications of the nominees and shall, no more than seven (7) days after the close of filing, certify the nominees and any special questions placed by action of the governing board of the political subdivision. For an election to be held on the first Tuesday after the first Monday of November, in even-numbered years, the nomination shall be filed on or before September 1. The clerk of the political subdivision shall verify the qualifications of the nominees and shall, no later than seven (7) days after the close of filing, certify the nominees and any special questions placed by action of the governing board of the political subdivisions. For all other elections, the nomination shall be filed not later than 5:00 p.m. on the ninth Friday preceding the election for which the nomination is made. The clerk of the political subdivision shall verify the qualifications of the nominee, and shall not more than seven (7) days following the filing certify the nominees and any special questions, placed by action of the governing board of the political subdivisions, to be placed on the ballot of the political subdivision.

This section provides for the filing dates for the declaration of candidacy and nominating petitions. The prescribed forms are available from the clerk of the political subdivision or from the County Clerk's Office. (Note continued on following page.)

Declaration of Candidacy and Nominating Petition for political subdivisions (*See Forms and Samples pg. 19 for the Declaration of Candidacy and pg. 20 for the Petition of Candidacy.*)

Signatures should be verified to be those of qualified electors upon receipt of petition and not after the close of filing. If needed, the candidate then has the opportunity to perfect the petition.

34-1405. Notice of election filing deadline.

(1) Not more than fourteen (14) nor less than seven (7) days preceding the candidate filing deadline for an election, the county clerk shall cause to be published a notice of the forthcoming candidate filing deadline for all taxing districts. The notice shall include not less than the name of the political subdivision, the place where filing for each office takes place, and a notice of the availability of declarations of candidacy. The notice shall be published in the official newspaper of the political subdivision.

(2) The secretary of state shall compile an election calendar annually which shall include not less than a listing of the political subdivisions which will be conducting candidate elections in the forthcoming year, the place where filing for each office takes place, and the procedure for a declaration of candidacy. Annually in December, the county clerk shall cause to be published the election calendar for the county for the following calendar year. This publication shall be in addition to the publication required by paragraph (1) of this section. The election calendar for the county shall be published in at least two (2) newspapers published within the county, but if this is not possible, the calendar shall be published in one (1) newspaper which has general circulation within the county. Copies of the election calendar shall be available, without charge, from the office of the secretary of state or the county clerk.

Subsection (1) details the notice requirements for the candidate filing deadline, which requires the County Clerk in the county of the political subdivisions to publish such a notice in the official newspaper of the political subdivision. (*See Forms and Samples pg. 21 for the Notice of Filing Deadline.*)

Subsection (2) requires the following:

- (1) That the Secretary of State compile an annual election calendar, which shall include the political subdivisions conducting elections in the forthcoming year and procedures for filing the declaration of candidacy.**
- (2) That the County Clerk publish an annual election calendar in December which shall list the political subdivisions conducting candidate elections in the next calendar year. (*See Forms and Samples pg. 33 for the 2015 Annual Election Calendar sample published by the County Clerk.*)**

The County Clerk should contact the political subdivision election official in November for verification of the elections to be held in the forthcoming year. (*See Forms and Samples pg. 35 for the Notification of Election from Political Subdivision form.*) This form may be used to provide the election information to the County Clerk. Failure to provide this information to the County Clerk shall require the election official of the political subdivision to publish a separate notice of election in addition to all other notices.

34-1405A. Withdrawal of candidacy.

A candidate for nomination or candidate for election to an office may withdraw from the election by filing a notarized statement of withdrawal with the officer with whom his declaration of candidacy was filed. The statement must contain all information necessary to identify the candidate and the office sought and the reason for withdrawal. A candidate may not withdraw later than forty-five (45) days before an election.

A candidate for a political subdivision may withdraw no later than the 45th day before the election by filing a notarized statement of withdrawal.

34-1406. Notice of election.

The county clerk shall give notice for each political subdivision for any election by publishing such notice in the official newspaper of the county. The notice shall state the date of the election, the polling places, and the hours during which the polls shall be open for the purpose of voting. The first publication shall be made not less than twelve (12) days prior to the election, and the last publication of notice shall be made not less than five (5) days prior to the election. For

each primary, general and special election, the county clerk shall cause to be published a facsimile, except as to size, of the sample ballot in at least two (2) newspapers published within the county, but if this is not possible, the sample ballot shall be published in one (1) newspaper published within the county or one (1) newspaper that has general circulation within the county. Such publication shall be in conjunction with the second notice of election required by this section. The political subdivision shall notify the county clerk in writing of the official newspaper of the political subdivision.

This section details the notice of election requirements. The County Clerk shall publish the notice of election for all elections, including city elections.

34-1407. Write-in candidates.

No write-in candidate for any nonpartisan elective office shall be counted unless a declaration of intent has been filed indicating that the person desires the office and is legally qualified to assume the duties of the office. The declaration of intent shall be filed with the clerk of the political subdivision not less than forty-five (45) days before the date of the election.

If the statutes governing elections within a specific political subdivision provide that no election shall be held in the event that no more than one (1) candidate has filed for an office, that statute shall be interpreted in such a manner as to allow for filing a declaration of intent for a write-in candidate until forty-five (45) days preceding the election. However, if no candidate has filed within that time, no election shall be held for that political subdivision. The provisions of this section shall not apply to candidates in the primary or general election covered by the provisions of section 34-702A, Idaho Code.

This section clarifies that all political subdivisions covered by the provisions of Chapter 14, Title 34, Idaho Code, must allow for a write-in candidate. (See Forms and Samples pg. 22 for the Declaration of Intent to be a Write-In Candidate.)

In those political subdivisions which do not require an election if only one (1) candidate filed (see Local Elections Calendar pg. 23 for listing of applicable districts), an election cannot be canceled until the end of the filing period for a write-in candidate.

There is no authority in Title 50 or Title 34 to cancel a city election if only one (1) candidate files for office. Cities must hold an election regardless of competition.

34-1408. Absentee ballots.

Any registered elector may vote at any election by absentee ballot as provided in chapter 10, title 34, Idaho Code. In the event of a written application to the county clerk for an absentee ballot, the application shall be deemed to be an application for all ballots to be voted in the election, and the county clerk shall provide the ballot of the political subdivision to the elector.

This section requires that absentee voting be allowed in all political subdivision elections. A written application for an absentee ballot must be received by the County Clerk as required by Chapter 10, Title 34, Idaho Code. (See Election Day Registration, Party Affiliation and Absentee Request forms section, pg. 15 for the Application For Elector's Ballot.)

There will be a different absentee request for the Primary Election in even numbered years.

34-1409. Conduct of election on election day.

At all elections conducted by any political subdivision, the polls shall be opened at 8:00 a.m. and remain open until all registered electors of that precinct have appeared and voted or until 8:00 p.m. of the same day, whichever comes first. However, the election official may, at his option, open the polls in his jurisdiction at 7:00 a.m.

All political subdivisions conducting elections on the same date shall, whenever practicable, use the same polling places.

(See NOTE on next page.)

This section mandates that all elections shall be conducted from 8:00 a.m. to 8:00 p.m. unless the election official (County Clerk) chooses to open the polls at 7:00 a.m.

The intent of this section is to allow voters to go to one polling place and vote for the various candidates and issues of the political subdivisions having an election on that day. Whenever practicable the same polling places should be utilized. The County Commissioners shall assign polling places for the elections in their county, based on the recommendations of the County Clerk.

34-1410. Canvassing of election results.

The board of county commissioners shall conduct the canvass of the election results within ten (10) days after the election, in the manner provided in chapter 12, title 34, Idaho Code. The county clerk shall certify the election results to the clerk of each political subdivision for which an election was held. Each political subdivision shall issue the appropriate certificates of election.

The intent of this section is for the County Commissioners to meet and canvass the votes for the political subdivision within ten (10) days of the election. However, for political subdivisions holding elections in conjunction with the Primary Election in even numbered years, it is recommended that their results be canvassed at the same time as the Primary Election results, which must be done within seven (7) days of the election. The County Clerk certifies the results to the political subdivisions who then issue the certificates of election. (See Forms and Samples pg. 36 for the Certificate of Canvass and pg. 37 for the County Clerk Certification of Results.)

34-1411. Payment of election expenses by county.

(1) On and after January 1, 2011, no county shall charge any taxing district, as defined in section 63-201, Idaho Code, for expenses associated with conducting any election on behalf of any taxing district, with the exception of expenses associated with conducting municipal runoff elections, which shall be paid by the city adopting runoff elections pursuant to the provisions of section 50-612 or 50-707B, Idaho Code. Expenses associated with conducting taxing district elections shall include:

(a) Costs of ballot preparation, distribution, printing and counting, including absentee ballots.

(b) Costs of printing poll books and costs of tally books, stamps, signs and any other voting supplies, publications and equipment.

(c) Wages or other compensation for election judges and clerks or any county employees or officials performing duties associated with conducting taxing district elections.

(d) Costs paid for renting polling facilities.

(e) Acquisition, repair, maintenance or any other costs associated with voting machines or vote tally systems as defined in subsections (9) and (10) of section 34-2401, Idaho Code.

(f) Costs of publishing and printing election notices and ballots.

(2) Counties shall not be responsible for any election expenses prior to the time any taxing district orders an election, such as notice and costs for public hearings and notice and costs for public hearings on ballot measures.

(3) Notwithstanding the provisions of subsection (1) of this section, all ballot questions shall be limited to two hundred fifty (250) words or less. If a ballot question is in excess of two hundred fifty (250) words, the entity proposing a ballot question that is not a state constitutional amendment shall be required to pay the ballot printing costs associated with the ballot question.

This section mandates that all expenses associated with conducting elections on behalf of taxing districts as defined in 63-201, Idaho Code, shall be paid by the county. However, any city required to have a runoff election, will be required to pay for that runoff election.

For a ballot question in excess of two hundred fifty (250) words, the entity proposing the question that is not a state constitutional amendment shall be required to pay the costs of the ballot printing associated with the question.

34-1412. Terms of office going beyond next election date.

Notwithstanding any other provision of law to the contrary, whenever a member of the governing board of a taxing district has been elected to a term of office that goes beyond the next election date as provided by statute, such member of the governing board shall be entitled to serve his or her term of office and shall continue to serve until the following election provided by statute. All governing board members elected on and after January 1, 2011, shall serve terms of office beginning and ending as otherwise provided by statute.

The intent of this section is to clarify the terms of those board members of taxing districts that were changed due to election consolidation. When a board member has been elected to a term of office that goes beyond the next election date, such member will serve his or her term of office until the following election provided by statute.

34-1413. Procedures for certain political subdivision elections to modify voting procedures.

Any county that has a political subdivision in which there is more than one (1) county contained in the political subdivision boundaries and that wishes to modify voting procedures shall submit an election plan to the secretary of state for approval for the modified voting procedures to be effective at least forty (40) calendar days prior to an election. The secretary of state shall notify the political subdivision of its approval, disapproval and, if it is disapproved, what remedial measures may be taken that would allow for approval of the voting plan.

This section allows a county to request a modification of election procedures from the Secretary of State if a political subdivision has boundaries in more than one county. The modified procedures must be effective at least forty (40) calendar days prior to an election. Therefore, they must be submitted for approval no later than 45 days before the election.

**ELECTION DAY REGISTRATION,
PARTY AFFILIATION AND
ABSENTEE REQUEST FORMS**

ELECTION DAY REGISTRATION

Pursuant to Section 34-408A, Idaho Code, a voter who has not registered prior to Election Day may do so at the polling place on Election Day. The County Clerk, chief registration official of their respective county, shall provide instruction to the poll workers on Election Day registration procedures.

Registration Card To Be Completed At The Polls

Idaho Voter Registration Form

1 Last Name <i>(Print clearly in black ink.)</i>	First Name	Middle Name	2 Enter Idaho Driver's License # <div style="border: 1px solid black; width: 100%; height: 20px; margin-bottom: 5px;"></div> If no Idaho Driver's License, enter last 4 digits of Social Security # <div style="border: 1px solid black; width: 100%; height: 20px; margin-bottom: 5px;"></div> I have not been issued an Idaho DL number or SSN. <input type="checkbox"/>
WARNING: Any elector who supplies any information knowing it to be false is guilty of perjury which is punishable by imprisonment and a fine of up to \$50,000.			4 Date of Birth ____ \ ____ \ ____ month \ day \ year Residence in Idaho Male <input type="checkbox"/> Yrs. ____ Months ____ Female <input type="checkbox"/>
3 Are you a citizen of the United States of America? Yes <input type="checkbox"/> No <input type="checkbox"/> Will you be at least 18 years of age on election day? Yes <input type="checkbox"/> No <input type="checkbox"/> If you checked 'No' for either question, do not complete this form.			
5 Residence Address (Do not use PO Box or business address. If no street address, describe location of residence by cross streets, section, township, range, or other physical description.)			Telephone Number (Optional) _____
6 Mailing address if different from above City County Zip _____			
Address where previously registered City State Zip _____			7 Political Party <i>(Select one):</i> <input type="checkbox"/> Constitution <input type="checkbox"/> Democratic <input type="checkbox"/> Libertarian <input type="checkbox"/> Republican <input type="checkbox"/> Unaffiliated - (No party preference)
8 <input type="checkbox"/> Check box if name change Previous Name City County State _____			
9 Do you have any legal disqualifications? Yes <input type="checkbox"/> No <input type="checkbox"/> Idaho felon's rights are automatically restored upon completion of all sentencing conditions including probation or parole.			OFFICIAL USE ONLY Precinct _____ Clerk _____ Date _____
UNDER PENALTY OF LAW: By signing this card, I certify that I am a citizen of the United States and that I shall have been a resident of Idaho and the county for 30 days before the next election at which I vote; that I am at least 18 years of age on election day; and I declare under oath or affirmation that the information supplied herein is true.			
10 Signature - Sign on line below. X _____ Date of Signature ____ \ ____ \ ____ month \ day \ year			ERM-1 Registration Card, Rev. 2011

APPLICATION FOR ABSENT ELECTOR'S BALLOT

State of Idaho }
County of _____ } s.s. _____
Date: _____

I, _____, hereby make application for an absent elector's ballot or ballots to be voted at the election held on _____,
(Check election this application is to be used)
 2nd Tuesday in March (School Bond or Levy)
 3rd Tuesday in May (Primary Election and/or Taxing Districts Elections)
 Last Tuesday in August (School Bond or Levy)
 Tuesday following 1st Monday in November (General Election and/or Taxing Districts Election)
 Special Emergency Election to be held on _____.

My home address is: _____ in _____ (City), _____ (House Number and Street),
and I am duly registered in _____ County, Idaho.

Please mail ballot(s) to me at the following address:

(Elector)

(Mailing Address)

(City, State and Zip Code)

Optional Information - which will be public record:
(_____) _____
(Phone Number)

(Email Address)

ELECTOR MUST PERSONALLY SIGN APPLICATION

Signed: _____
(Elector)

EA-4 Approved by the Secretary of State, 2011
The Caxton Printers, Ltd.

FORMS AND SAMPLES

DECLARATION of CANDIDACY

For _____
(Please print name exactly as you wish it to appear on the ballot.)

FOR THE OFFICE OF _____

Seat or Position (if applicable) _____

I, the undersigned, being a resident of _____ District,
State of Idaho, do hereby declare myself to be a candidate for the office of _____,
for a term of _____ years, to be voted for at the _____ Election to be held on the _____
day of _____, _____ and that my residence address is _____.

I further certify that I possess the legal qualifications to hold said office.

Date: _____, _____ Signed _____

Subscribed and sworn to before me this _____ day of _____, _____.

(Notary Seal)

Signed _____

Notary Public

Residing at _____

Commission Expires _____

INSTRUCTIONS

CANDIDATE: This Declaration of Candidacy must be accompanied by the Petition of Candidacy signed by not less than 5 electors of your specific district or zone. It must also be submitted to the Clerk of the District no later than the last day of candidate filing.

CLERK OF THE DISTRICT: Upon receipt of this Declaration of Candidacy:

1. Verify that the Petition of Candidacy is signed by not less than 5 electors.
2. If the Petition of Candidacy was not verified by the County Clerk prior to submission to your office, contact the County Clerk's Election Office to verify that the 5 electors are properly registered electors.
 - a. If the electors are required to be residents of the candidate's zone, verify that the electors are in the correct zone.
3. Stamp or write the date and time of receipt on the front of this document.
4. Complete the statement below and transmit a copy of this Declaration of Candidacy to the County Clerk for ballot preparation.

I, _____, certify that the qualifications of the candidate have been verified, including the validity of the electors signing the Petition of Candidacy, and that the individual meets the requirements to run for the office indicated on the Declaration of Candidacy.

Signature of the Clerk of the District

Date

COUNTY CLERK: Upon receipt of this Declaration of Candidacy, stamp the date and time of receipt on the front of this document. This document is to be used for ballot preparation.

PETITION of CANDIDACY

For _____
(Please print name of candidate.)

FOR THE OFFICE OF _____ Seat/Position _____ for
the _____ District. This petition must be filed in the
office of the appropriate political sub-division filing office on or before 5 p.m. on the last day of filing for the
_____ Election. The submitted petition must have affixed thereto the names of at least five (5)
qualified electors which reside within the appropriate district or zone.

I, the undersigned, being a qualified elector of the _____ zone/district,
in the State of Idaho, do hereby certify and declare that I reside at the place set opposite my name, and that I
join in the petition of _____, a candidate for the office of
_____, to be voted for at the election to be held on the _____ day of
_____, _____.

	Signature of Petitioner	Printed Name	Residence Address	Date Signed
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____
4	_____	_____	_____	_____
5	_____	_____	_____	_____
6	_____	_____	_____	_____
7	_____	_____	_____	_____
8	_____	_____	_____	_____
9	_____	_____	_____	_____
10	_____	_____	_____	_____

STATE OF IDAHO

ss.

County of _____

I, _____, being first duly sworn, say: That I am a resident of the State of
Idaho and at least eighteen (18) years of age; that every person who signed this sheet of the foregoing petition
signed his or her name thereto in my presence; I believe that each has stated his or her name and residence
address correctly, that each signer is a qualified elector of the State of Idaho, and a resident of the county of
_____.

Signed _____

Mailing Address _____

Subscribed and sworn to before me this _____ day of _____, _____.

(Notary Seal)

Signed _____

Notary Public Residing at _____

Commission Expires _____

NOTICE OF FILING DEADLINE

NOTICE IS HEREBY GIVEN: That declarations of candidacy for the office
of _____ of the
(name of office)

(name of district)
must be filed with district clerk/secretary whose address is _____
_____ **no later than 5:00 p.m. on the** _____ **day**
of _____, _____.

Such declarations are available at the district office at

or at the office of the County Clerk.

Individuals who run as write-in candidates must file a declaration of intent no later than 5:00 p.m. on the 45th day prior to the election.

Clerk/Secretary of Taxing District

DECLARATION of INTENT

For

(Please print name.)

WRITE-IN CANDIDATE

To be filed not less than forty-five (45) days
before the date of the election.

I, the undersigned, hereby declare my intent to be a write-in candidate for the office of _____, for _____ District to be voted on at the _____ Election to be held on the _____ day of _____, _____, and that my residence address is _____.

I further certify that I possess the legal qualifications to hold said office.

Dated: _____, _____.

Signed _____

Subscribed and sworn to before me this _____ day of _____, _____.

(Notary Seal)

Signed _____

Notary Public

Residing at _____

Commission Expires _____

2016 LOCAL ELECTION CALENDAR

POLITICAL SUBDIVISION ELECTION OFFICIAL: No later than the last day of November 2015 notify the County Clerk of any election for your political subdivision to occur in calendar year 2016.

ELECTION HELD:	<u>March 8</u>	<u>May 17</u>	<u>August 30</u>	<u>November 8</u>
County Clerk to Publish Notice of Filing Dates for Political Subdivisions		February 26- March 4		August 18-25
Last day District Candidates file Declaration/Petition with local Secretary or Clerk of Taxing District		March 11		Sept. 1
Candidate not placed on ballot but files as a declared write-in with the local Secretary or Clerk of Taxing District		April 1		Sept. 23
Last day for a candidate to withdraw		April 1		Sept. 23
Last Day to Pre-Register to vote with County Clerk	Feb. 12	April 22	August 5	Oct. 14
First Notice of Election Published	Feb. 25	May 5	Aug. 18	Oct. 27
Second Notice of Election Published	March 3	May 12	Aug. 25	Nov. 3

Please note: Only School Districts may hold elections on March 8 and August 30 for bonded indebtedness and property tax levy questions. Recall elections for any political subdivision may also be held on the dates in March and August.

Following Districts have provisions which allow them not to conduct an election if only one candidate has filed for any position. Pursuant to Section 34-1407, Idaho Code, this determination can only be made after the deadline for the Declaration of Intent to be a write-in.

**Aquifer Recharge*
Auditorium District
Cemetery
Fire
Ground Water Management*
Highway**

**Hospital
Levee
Library
Port
Recreation
Regional Airport Board**

**Soil Conservation
Water & Sewer
Watershed Improvement***

** Exempt from election consolidation.*

2016 IDAHO PRIMARY and GENERAL ELECTION CALENDAR

This edition of the 2016 Election Calendar is subject to amendatory change during the 2016 session of the Idaho Legislature. If changes occur, an updated version will be published. Last updated June 2015.

- | | |
|----------------------|--|
| November 24, 2015 | Last day for a political party qualified to participate in the Presidential Primary Election (March 8) or the Primary Election (May 17) to notify the Secretary of State in writing of who may participate in their Primary Election. (Sec. 34-904A, Idaho Code) |
| November 24, 2015 | Last day for a political party intending to participate in a Presidential Primary election (March 8) to notify the Secretary of State's Office of their plan to hold a Presidential Primary election. (Sec. 34-731, Idaho Code) |
| December 2015 | County Clerk publishes the election calendar for 2016. (Sec. 34-1405, Idaho Code) |
| December 9, 2015 | Last day for Presidential Candidates to file the declaration of candidacy with the Secretary of State's Office for placement on the Presidential Primary ballot, if the political party will be participating in a Presidential Primary election (March 8). (Sec. 34-732, Idaho Code) |
| January 15 | Last day for County Commissioners to establish election precincts. (Sec. 34-301, Idaho Code) |
| January 18 (Holiday) | Last day to supply wording and resolution to the County Clerk for a bond or levy election by a school district or a recall election by any political subdivision which is ordered for the March 8 election. (Sec. 34-106, Idaho Code) |
| January 20 | Last day for the County Clerk to deliver in writing to the chairman of the county central committee of each political party a list of the election precincts in the county and the names and addresses of the precinct committeemen who were elected at the last primary election, or who have since been appointed as precinct committeemen, as such election or appointment is shown on the records of the County Clerk. (Sec. 34-502, Idaho Code) |
| January 22 | Last day for the County Clerk to mail absentee ballots for the Presidential Primary Election (March 8), if the political party will be participating in a Presidential Primary election, to voters who requested absentee ballots prior to the 45th day before the election. (Sec. 34-1003, Idaho Code and Secretary of State Directive) |
| January 22 | Last day for the County Clerk to submit a request to the Secretary of State for a modification of election procedures for the March 8 election. (Sec. 34-1413, Idaho Code) |

January 22	Last day for a Presidential candidate to withdraw or have their name removed from the Presidential Primary election ballot, if the political party will be participating in a Presidential Primary election. (March 8) (Sec. 34-733, Idaho Code)
January 28	Last day for the Secretary of State to provide form of sample Presidential Primary Election (March 8) ballot. (Sec. 34-712, Idaho Code)
January 28	Last day for the Secretary of State to approve requested modification of election procedures for joint districts for the March 8 election. (Sec. 34-1413, Idaho Code)
February 1	Last day for the Chairman of the county central committee of each political party to certify the names and addresses of the precinct committeemen of his political party. (Sec. 34-502, Idaho Code)
February 5	Last day for County Commissioners to designate polling places prior to March 8 election. (Sec. 34-302, Idaho Code)
February 5	County Clerk to appoint election personnel for the March 8 election.
February 12	Last day to pre-register to vote with the County Clerk until 5:00 p.m. for the March 8 election. Registration closes in those districts holding a March 8 election. Election Day Registration is available. (Sec. 34-408, Idaho Code)
February 13-23	County Clerk to mail ballots for the March 8 election to voters in designated Mail Ballot Precincts. (Sec. 34-308, Idaho Code)
February 22	Last day to begin Early Voting at the Early Voting Polling Place for the March 8 election for those counties who elect to conduct Early Voting. (Sec. 34-1012, Idaho Code)
February 25	First notice of election is published for the March 8 election by the County Clerk in the official newspaper(s) of the county. (Sec. 34-602 and 34-1406, Idaho Code)
February 25	Last day for the County Clerk to receive written requests for the purpose of authorizing persons to act as challengers at the polling place for the March 8 election. (Sec. 34-304, Idaho Code)
February 26 - March 4	County Clerk publishes the notice of candidate filing deadline for the May 17 election during this week in the official newspaper(s) of the political subdivision. (Sec. 34-1405, Idaho Code)
February 29	First day for filing declarations of candidacy of all candidates, including independents, with the Secretary of State or County Clerk for the Primary (May 17) and General (November 8) Elections. (Sec. 34-704 and 34-708, Idaho Code)

- February 29 First day for filing declarations of candidacy for candidates for the May 17 election with the clerk of the political subdivision. This filing is for political subdivision candidates. (Sec. 34-1404, Idaho Code)
- March 2 Last day for an application for a mail-in absentee ballot to be received by the County Clerk not later than 5:00 p.m. for the March 8 election. (Sec. 34-1002, Idaho Code)
- March 3 Second notice of election for the March 8 election is published by the County Clerk in the official newspaper(s) of the county. Facsimile sample ballot published at this time. Published in at least two newspapers within the county, if possible. (Sec. 34-602, 34-1406, and 34-2425, Idaho Code, and Secretary of State Directive)
- March 4 Last day for in-person absentee voting until 5:00 p.m. for the March 8 election at the absent elector's polling place. (Sec. 34-1002, Idaho Code)
- March 4 Last day for Early Voting until 5:00 p.m. for the March 8 election at the Early Voting polling place. (Sec. 34-1012, Idaho Code)
- March 8 Last day to return absentee ballots to the County Clerk's Elections Office by 8:00 p.m. for the March 8 election. (Sec. 34-1005, Idaho Code)
- March 8 Election 8:00 a.m. to 8:00 p.m. (*) At Clerk's option, polling places may be opened at 7:00 a.m. (Sec. 34-106 and 34-1101, Idaho Code)
- March 8 Presidential Primary Election, if approved by political party. 8:00 a.m. to 8:00 p.m. (*) At Clerk's option, polling places may be opened at 7:00 a.m. (Sec. 34-106, 34-731 and 34-1101, Idaho Code)
- March 8 County Clerk's office to remain open 8:00 a.m. to 8:00 p.m., if the county is holding an election. (Sec. 34-211, Idaho Code)
- March 9 Registration reopens. (Sec. 34-408, Idaho Code)
- March 11 Last day for an elector currently registered by party to change party affiliation or become "Unaffiliated" by filing a signed form with the County Clerk for the Primary Election (May 17). (Sec. 34-411A, Idaho Code)
- March 11 Last day for filing declarations of candidacy until 5:00 p.m. for candidates, including independents, with the Secretary of State or County Clerk for the Primary (May 17) and General (November 8) Elections. (Sec. 34-704 and 34-708, Idaho Code)
- March 11 Last day for filing declarations of candidacy until 5:00 p.m. for candidates for the May 17 election with the clerk of the political subdivision. This filing is for political subdivision candidates. (Sec. 34-1404, Idaho Code)

- March 14 Last day for the Secretary of State to certify candidates to Legislative District and State Central Committees for the Primary (May 17) and General (November 8) Elections. (Sec. 34-706, Idaho Code)
- March 14 Last day for the County Clerk to certify candidates to the County Central Committees for the Primary (May 17) and General (November 8) Elections. (Sec. 34-706, Idaho Code)
- March 18 Last day for the Board of County Commissioners to meet and canvass the vote for the March 8 election. (Sec. 34-1410, Idaho Code)
- March 18 Last day for the Board of County Commissioners to meet and canvass the vote for the Presidential Primary election, if the political party will be participating in a Presidential Primary election (March 8). (Sec. 34-1410, Idaho Code)
- March 18 County Clerk to certify election results to the political subdivisions for the March 8 election. This date depends upon the date the County Board of Canvassers meets. The results should be certified to the political subdivision(s) immediately after the county canvassers meet. (Sec. 34-1410, Idaho Code)
- March 18 Last day for precinct committeemen to supply a list for precinct election personnel for the Primary Election (May 17). (Sec. 34-303, Idaho Code)
- March 18 Last day for the clerk of the political subdivision to certify the nominees and any special questions placed by action of the governing board of the political subdivision for the May 17 election. (Sec. 34-1404, Idaho Code)
- March 18 Last day for a political subdivision to supply wording and resolution to the County Clerk for a bond, levy, initiative, referendum, recall or any other ballot question ordered for the May 17 election. (Sec. 34-106, Idaho Code)
- March 21 Last day for the Secretary of State to certify candidates to the County Clerks for the Primary Election (May 17). (Sec. 34-705, Idaho Code)
- March 23 Last day for State Board of Canvassers to meet to canvass the Presidential Primary election (March 8), if the political party will be participating in a Presidential Primary election. (Sec. 34-1211, Idaho Code)
- March 23 Secretary of State certifies to the state chair of each political party participating in the Presidential Primary election (March 8) the number of votes received by each candidate of that party. (Sec. 34-735, Idaho Code)
- March 24 County Clerk to appoint election personnel for the Primary Election (May 17). (Sec. 34-303, Idaho Code)
- March 25 Last day a partisan candidate may withdraw before the Primary Election (May 17). (Sec. 34-717, Idaho Code)
- April 1 Last day a candidate for political subdivisions may withdraw before the Primary Election (May 17). (34-1405A, Idaho Code)

- April 1 Last day for County Commissioners to designate mail ballot precincts for all elections. (Sec. 34-308, Idaho Code)
- April 1 Last day for political parties to supply the name of its county chairman or alternate to the County Clerk in order to have witnesses accompany the County Clerk or Deputy Clerk in the delivery of absentee ballots for the Primary Election (May 17). (Sec. 34-1003, Idaho Code)
- April 1 Last day declaration of intent to be filed by a write-in candidate with the clerk of the district for the May 17 election. This filing is for political subdivision candidates. (Sec. 34-1407, Idaho Code)
- April 1 Last day for the County Clerk to mail absentee ballots for the Primary Election (May 17) to voters who requested absentee ballots prior to the 45th day before the election.
(Sec. 34-1003, Idaho Code and Secretary of State Directive)
- April 7 Last day for the Secretary of State to provide form of sample Primary Election (May 17) ballot. (Sec. 34-712, Idaho Code)
- April 7 Last day for a candidate or a supporter or opponent of a ballot measure which appeared on the March 8 election to request a recount with the County Clerk. This date is dependent upon when the County canvasses the election results – 20 days from canvass. (Sec. 34-2301, Idaho Code)
- April 7 Last day for an elector to contest the March 8 election by filing in the proper court. This date is dependent upon when the County canvasses the election results – 20 days from canvass. (Sec. 34-2008, Idaho Code)
- April 15 Last day for County Commissioners to designate polling places prior to the Primary Election (May 17). (Sec. 34-302, Idaho Code)
- April 19 Last day declaration of intent to be filed by a write-in candidate for the Primary Election (May 17) with the Secretary of State or County Clerk. This filing date is for federal, state, legislative, or county candidates. (Sec. 34-702A, Idaho Code)
- April 22 Last day to pre-register to vote with the County Clerk until 5:00 p.m. for the Primary Election (May 17). Election Day Registration is available. (Sec. 34-408, Idaho Code)
- April 23 - May 3 County Clerk to mail ballots for the May 17 election to voters in designated Mail Ballot Precincts. (Sec. 34-308, Idaho Code)
- May 1 (Sunday) Last day to submit initiative petition signatures to the County Clerk by the close of business. This date is dependent upon when the 18 month circulation period started. (Sec. 34-1802, Idaho Code)
- May 2 Last day to begin Early Voting at the Early Voting Polling Place for the Primary Election (May 17) for those counties who elect to conduct Early Voting. (Sec. 34-1012, Idaho Code)

- May 5 First notice of election is published for the Primary Election (May 17) by the County Clerk in the official newspaper(s) of the county. Published in at least two newspapers within the county, if possible. (Sec. 34-602 and 34-1406, Idaho Code)
- May 5 Last day for the County Clerk to receive written requests for the purpose of authorizing persons to act as watchers and challengers at the polling place for the May 17 election. (Sec. 34-304, Idaho Code)
- May 6 Last day for the County Clerk to examine election register and note challenges from the March 8 election. (Sec. 34-432, Idaho Code)
- May 11 Last day for an application for a mail-in absentee ballot to be received by the County Clerk not later than 5:00 p.m. for the Primary Election (May 17). (Sec. 34-1002, Idaho Code)
- May 12 Second notice of Primary Election (May 17) is published by the County Clerk in the official newspaper(s) of the county. Facsimile sample ballot published at this time. Published in at least two newspapers within the county, if possible. (Sec. 34-602, 34-1406, and 34-2425, Idaho Code and Secretary of State Directive)
- May 13 Last day for in-person absentee voting until 5:00 p.m. for the Primary Election (May 17) at the absent elector's polling place. (Sec. 34-1002, Idaho Code)
- May 13 Last day for Early Voting until 5:00 p.m. for the Primary Election (May 17) at the Early Voting polling place. (Sec. 34-1012, Idaho Code)
- May 17 Last day to return absentee ballots to the County Clerk's Elections Office by 8:00 p.m. for the Primary Election (May 17). (Sec. 34-1005, Idaho Code)
- May 17 Primary Election -- 8:00 a.m. to 8:00 p.m.
 (*) At Clerk's option, polling places may be opened at 7:00 a.m. (Sec. 34-106 and 34-1101, Idaho Code)
- May 17 County Clerk's office to remain open 8:00 a.m. to 8:00 p.m. (Sec. 34-211, Idaho Code)
- May 18 Registration reopens. (Sec. 34-408, Idaho Code)
- May 18 First day voters affiliated with one of the recognized political parties may change party affiliation after the Primary Election. (Sec. 34-411A, Idaho Code)
- May 24 Last day for the Board of County Canvassers to meet and canvass the vote for the Primary Election (May 17). (The last day for the Board of County Commissioners to canvass the election results for the political subdivisions for the May 17 election is May 27. However, it is recommended that both canvasses be done at the same time.) (Sec. 34-1205 and 34-1410, Idaho Code)

May 25	County Clerk issues certificates of nomination or election to candidates and certifies to the Secretary of State for the Primary Election (May 17). (Sec. 34-1208, Idaho Code)
May 27	County Clerk to certify election results to the political subdivisions for the May 17 election. This date depends upon the date the County Board of Canvassers meets. The results should be certified to the political subdivision immediately after the County Canvassers meet. (Sec. 34-1410, Idaho Code)
May 27	Last day for county central committee to meet and elect officers. (Sec. 34-502, Idaho Code)
May 28 (Saturday)	Last day for legislative district central committees to meet and elect officers. (Sec. 34-503, Idaho Code)
May 31	Clerk of the political subdivision issues certificates of election for the May 17 election. (Sec. 34-1410, Idaho Code)
June 1	Last day for State Board of Canvassers to meet to canvass the Primary Election (May 17). (Sec. 34-1211, Idaho Code)
June 2	Secretary of State issues certificates of nomination or election for the Primary Election (May 17). (Sec. 34-1214, Idaho Code)
June 3	Last day for county write-in candidates to pay filing fee for placement on the General Election (November 8) ballot. This date is dependent upon the day of the county canvass – 10 days after canvass. (Sec. 34-702, Idaho Code)
June 10	Last day for federal, state and legislative write-in candidates to pay filing fee for placement on the General Election (November 8) ballot. This date is dependent upon the day of the state canvass – 10 days after canvass. (Sec. 34-702, Idaho Code)
June 13	Last day for a county or political subdivision candidate or a supporter or opponent of a county or political subdivision ballot measure which appeared on the May 17 election to request a recount with the County Clerk. This date is dependent upon when the County canvasses the election results – 20 days from canvass. (Sec. 34-2301, Idaho Code)
June 13	Last day for an elector to contest the May 17 election by filing in the proper court. This date is dependent upon when the County canvasses the election results – 20 days from canvass. (Sec. 34-2008, Idaho Code)
June 21	Last day for a Federal, State, Legislative or Judicial candidate or a supporter or opponent of a statewide ballot measure which appeared on the May 17 election to request a recount with the Attorney General. This date is dependent upon when the State Board of Canvassers meet – 20 days from canvass. (Sec. 34-2301, Idaho Code)

June 21	Last day for an elector to contest the election of a Federal, State, Legislative or Judicial office or a statewide ballot measure which appeared on the May 17 election by filing in the proper court. This date is dependent upon when the State Board of Canvassers meet – 20 days from canvass. (Sec. 34-2008, Idaho Code)
July 1	Last day for County Clerk to verify initiative petition signatures. This is dependent upon the last day to submit initiative petition signatures to the County Clerk – 60 calendar days from the submission of signatures. (Sec. 34-1802, Idaho Code)
July 11	Last day to supply wording and resolution to the County Clerk for a bond or levy election by a school district or a recall election by any political subdivision which is ordered for the August 30 election. (Sec. 34-106, Idaho Code)
July 15	Last day for the County Clerk to submit a request to the Secretary of State for a modification of election procedures for the August 30 election. (Sec. 34-1413, Idaho Code)
July 15	Last day for the County Clerk to examine election register and note challenges from the Primary Election (May 17). (Sec. 34-432, Idaho Code)
July 21	Last day for the Secretary of State to approve requested modification of election procedures for joint districts for the August 30 election. (Sec. 34-1413, Idaho Code)
July 27 - August 3	County Clerk publishes the notice of candidate filing for the Single Countywide Highway District candidates for the November 8 election during this week in the official newspaper(s) of the political subdivision. (Sec. 34-1405, Idaho Code)
July 29	Last day for County Commissioners to designate polling places prior to the August 30 election. (Sec. 34-302, Idaho Code)
July 29	County Clerk to appoint election personnel for the August 30 election.
July 29	County Clerk to mail absentee ballots for the August 30 election to voters who requested absentee ballots.
August 5	Last day to pre-register to vote with the County Clerk until 5:00 p.m. for the August 30 election. Registration closes in those districts holding an August 30 election. Election Day Registration is available. (Sec. 34-408, Idaho Code)
August 6-16	County Clerk to mail ballots for the August 30 election to voters in designated Mail Ballot Precincts. (Sec. 34-308, Idaho Code)
August 10	Last day for Magistrates up for retention to file declarations of candidacy with the County Clerk for the General Election (November 8). (Sec. 1-2220, Idaho Code)

- August 10 Last day for Highway District Commissioners in a single countywide district to file declarations of candidacy with the County Clerk for the General Election (November 8). (Sec. 34-625 and 34-625A, Idaho Code)
- August 15 Last day to begin Early Voting at the Early Voting polling place for the August 30 election for those counties who elect to conduct Early Voting. (Sec. 34-1012, Idaho Code)
- August 18 First notice of election is published for the August 30 election by the County Clerk in the official newspaper(s) of the county. (Sec. 34-602 and 34-1406, Idaho Code)
- August 18 Last day for the County Clerk to receive written requests for the purpose of authorizing persons to act as challengers at the polling place for the August 30 election. (Sec. 34-304, Idaho Code)
- August 18 - 25 COUNTY CLERK publishes the notice of candidate filing deadline for political subdivision candidates for the November 8 election during this week in the official newspaper(s) of the political subdivision. (Sec. 34-1405, Idaho Code)
- August 24 Last day for an application for a mail-in absentee ballot to be received by the County Clerk not later than 5:00 p.m. for the August 30 election. (Sec. 34-1002, Idaho Code)
- August 25 Second notice of election for the August 30 election is published by the County Clerk in the official newspaper(s) of the county. Facsimile sample ballot published at this time. Published in at least two newspapers within the county, if possible. (Sec. 34-602, 34-1406 and 34-2425, Idaho Code and Secretary of State Directive)
- August 25 Last day for independent candidates for President and Vice-President to file nomination petitions with the Secretary of State for the General Election (November 8). (Sec. 34-708A, Idaho Code)
- August 26 Last day for in-person absentee voting until 5:00 p.m. for the August 30 election at the absent elector's polling place. (Sec. 34-1002, Idaho Code)
- August 26 Last day for Early Voting until 5:00 p.m. for the August 30 election at the Early Voting polling place. (Sec. 34-1012, Idaho Code)
- August 30 Last day to return absentee ballots to the County Clerk's Elections Office by 8:00 p.m. for the August 30 election. (Sec. 34-1005, Idaho Code)
- August 30 Election 8:00 a.m. to 8:00 p.m.
(*) At Clerk's option, polling places may be opened at 7:00 a.m. (Sec. 34-106 and 34-1101, Idaho Code)
- August 30 County Clerk's office to remain open 8:00 a.m. to 8:00 p.m., if county is holding an election. (Sec. 34-211, Idaho Code)

August 30	Last day for new political party formation petitions to be filed with the Secretary of State. (Sec. 34-501, Idaho Code)
August 31	Registration reopens. (Sec. 34-408, Idaho Code)
September 1	Last day for state party chairman to certify candidates for President, Vice-President and Presidential Electors for the General Election (November 8). (Five day extension may be granted by the Secretary of State.) (Sec. 34-711, Idaho Code)
September 1	Last day for filing declarations of candidacy until 5:00 p.m. for candidates for the November 8 election with the clerk of the political subdivision. This filing is for political subdivision candidates. (Sec. 34-1404, Idaho Code)
September 1	Last day for independent candidates for President to certify Presidential Electors. (Sec. 34-711A, Idaho Code.)
September 7	Last day for Secretary of State to forward General Election (November 8) sample ballots to the County Clerks. (Sec. 34-909, Idaho Code)
September 7	Last day for the Secretary of State to certify constitutional amendments to the County Clerks for the General Election (November 8). (Sec. 34-603, Idaho Code)
September 7	Last day a partisan candidate may withdraw before the General Election (November 8). (Sec. 34-717, Idaho Code)
September 8	Last day for the clerk of the political subdivision to certify the nominees and any special questions placed by action of the governing board of the political subdivision for the November 8 election. (Sec. 34-1404, Idaho Code)
September 9	Last day for the Board of County Commissioners to meet and canvass the vote for the August 30 election. (Sec. 34-1410, Idaho Code)
September 9	County Clerk to certify election results to the political subdivisions for the August 30 election. This date depends upon the date the County Board of Canvassers meets. The results should be certified to the political subdivision(s) immediately after the county canvassers meet. (Sec. 34-1410, Idaho Code)
September 9	Last day for a political subdivision to supply wording and resolution to the County Clerk for a bond, levy, initiative, referendum, recall or any other ballot question ordered for the November 8 election. (Sec. 34-106, Idaho Code)
September 19	Last day for County Clerk to print absentee ballots for the General Election (November 8). (Secretary of State Directive)
September 23	Last day declaration of intent to be filed by a write-in candidate with the clerk of the political subdivision for the November 8 election. This filing is for political subdivision candidates. (Sec. 34-1407, Idaho Code)

- September 23 Last day a candidate of a political subdivision may withdraw before the November 8 election. (Sec. 34-1405A, Idaho Code)
- September 23 Last day for political parties to supply the name of its county chairman or alternate to the County Clerk in order to have witnesses accompany the County Clerk or Deputy Clerk in the delivery of absentee ballots for the General Election (November 8). (Sec. 34-1003, Idaho Code)
- September 23 Last day for the County Clerk to mail absentee ballots for the General Election (November 8) to voters who requested absentee ballots prior to the 45th day before the election. (Sec. 34-1003, Idaho Code and Secretary of State Directive)
- September 29 Last day for a supporter or opponent of a ballot measure which appeared on the August 30 election to request a recount with the County Clerk. This date is dependent upon when the County canvasses the election results – 20 days from canvass. (Sec. 34-2301, Idaho Code)
- September 29 Last day for an elector to contest the August 30 election by filing in the proper court. This date is dependent upon when the County canvasses the election results – 20 days from canvass. (Sec. 34-2008, Idaho Code)
- October 7 Last day for County Commissioners to designate polling places prior to the November 8 election. (Sec. 34-302, Idaho Code)
- October 7 County Clerk to appoint election personnel for the November 8 election.
- October 11 Last day declaration of intent to be filed by write-in candidates for the General Election (November 8) with the Secretary of State or County Clerk. This filing is for federal, state, legislative, or county candidates. (Sec. 34-702A, Idaho Code)
- October 14 Last day to pre-register to vote with the County Clerk until 5:00 p.m. for the General Election (November 8). Election Day Registration is available. (Sec. 34-408, Idaho Code)
- October 15-25 County Clerk to mail ballots for the November 8 election to voters in designated Mail Ballot Precincts. (Sec. 34-308, Idaho Code)
- October 24 Last day to begin Early Voting at the Early Voting polling place for the General Election (November 8) for those counties who elect to conduct Early Voting. (Sec. 34-1012, Idaho Code)
- October 27 First notice of General Election (November 8) is published by the County Clerk in the official newspaper(s) of the county. Published in at least two newspapers within the county, if possible. (Sec. 34-602 and 34-1406, Idaho Code)
- October 27 Last day for the County Clerk to receive written requests for the purpose of authorizing persons to act as watchers and challengers at the polling place for the General Election (November 8). (Sec. 34-304, Idaho Code)

- October 28 Last day for the County Clerk to examine election register and note challenges from the August 30 election. (Sec. 34-432, Idaho Code)
- October 28 Last day for the Secretary of State to certify vacancy candidates for the General Election (November 8), who have been appointed by the central committees, to the County Clerks. (Sec. 34-909, Idaho Code)
- November 2 Last day for an application for a mail-in absentee ballot to be received by the County Clerk not later than 5:00 p.m. for the General Election (November 8). (Sec. 34-1002, Idaho Code)
- November 3 Second notice of General Election (November 8) is published by the County Clerk in the official newspaper(s) of the county. Facsimile sample ballot published at this time. Published in at least two newspapers within the county, if possible. (Sec. 34-602, 34-1406 and 34-2425, Idaho Code and Secretary of State Directive)
- November 4 Last day for in-person absentee voting until 5:00 p.m. for the General Election (November 8) at the absent elector's polling place. (Sec. 34-1002, Idaho Code)
- November 4 Last day for Early Voting until 5:00 p.m. for the General Election (November 8) at the Early Voting polling place. (Sec. 34-1012, Idaho Code)
- November 8 Last day to return absentee ballots to the County Clerk's Elections Office by 8:00 p.m. for the General Election (November 8). (Sec. 34-1005, Idaho Code)
- November 8 General Election -- 8:00 a.m. to 8:00 p.m.
 (*) At Clerk's option, polling places may be opened at 7:00 a.m. (Sec. 34-101 and 34-1101, Idaho Code)
- November 8 County Clerk's office to remain open 8:00 a.m. to 8:00 p.m. (Sec. 34-211, Idaho Code)
- November 9 Registration reopens. (Sec. 34-408, Idaho Code)
- November 18 Last day for the Board of County Canvassers to meet and canvass the vote for the General Election (November 8). (This includes the canvass of election results for the political subdivisions for the November 8 election.) (Sec. 34-1205 and 34-1410, Idaho Code)
- November 18 County Clerk to certify election results to the political subdivisions for the November 8 election. This date depends upon the date the County Board of Canvassers meets. The results should be certified to the political subdivision immediately after the County Canvassers meet. (Sec. 34-1410, Idaho Code)
- November 21 County Clerk issues certificates of election for the General Election (November 8). (Sec. 34-1209, Idaho Code)
- November 21 Clerk of the political subdivision issues certificates of election for the November 8 election. (Sec. 34-1410, Idaho Code)

- November 23 Last day for State Board of Canvassers to meet to canvass the General Election (November 8). (Sec. 34-1211, Idaho Code)
- November 25 Secretary of State issues certificates of election for the General Election (November 8). (Sec. 34-1215, Idaho Code)
- December 8 Last day for a county or political subdivision candidate or a supporter or opponent of a county or political subdivision ballot measure which appeared on the November 8 election to request a recount with the County Clerk. This date is dependent upon when the County canvasses the election results – 20 days from canvass. (Sec. 34-2301, Idaho Code)
- December 8 Last day for an elector to contest the November 8 election by filing in the proper court. This date is dependent upon when the County canvasses the election results – 20 days from canvass. (Sec. 34-2008, Idaho Code)
- December 13 Last day for a Federal, State, Legislative or Judicial candidate or a supporter or opponent of a statewide ballot measure which appeared on the November 8 election to request a recount with the Attorney General. This date is dependent upon when the State Board of Canvassers meet – 20 days from canvass. (Sec. 34-2301, Idaho Code)
- December 13 Last day for an elector to contest the election of a Federal, State, Legislative or Judicial office or a statewide ballot measure which appeared on the November 8 election by filing in the proper court. This date is dependent upon when the State Board of Canvassers meet – 20 days from canvass. (Sec. 34-2008, Idaho Code)
- December 19 Presidential Electors meet and cast votes. (3 United States Code 7 and Sec. 34-1503, Idaho Code)
- January 6, 2017 Last day for the County Clerk to examine election register and note challenges from the General Election (November 8). (Sec. 34-432, Idaho Code)
- January 20, 2017 Last day for County Clerk to submit report to the Secretary of State on absentee voters for the General Election (November 8) as required by federal law. (Sec. 34-1002, Idaho Code)
- March 8, 2017 Last day for County Clerk to cancel registration of those electors who have not voted in any election in the last four (4) years. (Sec. 34-435, Idaho Code)

ELECTION CALENDAR for 2016

NOTICE IS HEREBY GIVEN: That the following taxing districts will be conducting candidate elections in _____ County during calendar year 2016:

NAME AND ADDRESS OF TAXING DISTRICT	ELECTION DATE	DECLARATION OF CANDIDACY FILING DEADLINE
Regional Airport Authority 563 N 1st Street Flatbed, Idaho 83339	May 17	5:00 pm March 11, 2016
ACE Port District Primary 54 Mesa Street Dusty, Idaho 83338	May 17	5:00 pm March 20, 2016
Soil Conservation District 892 Jefferson Street Whitney, Idaho 83336	November 8	5:00 pm September 1, 2016
ACE Port District General 54 Mesa Street Dusty, Idaho 83338	November 8	5:00 pm September 1, 2016
Bridgeport Community College 5463 N. Bear Avenue Bridgeport, Idaho 83335	November 8	5:00 pm September 1, 2016

Declarations of candidacy are available at the respective taxing district offices or at the County Clerk's Office.

Signed: _____
County Clerk

This is an example that the County Clerk may wish to follow. This calendar shall be published annually in December. (34-1405 I.C.)

Date filed: _____

LOCAL TAXING DISTRICT ELECTION INFORMATION

Due in the County Clerk's office on or before November 30

NAME AND ADDRESS OF DISTRICT:

Name of taxing district

Location of Office

Mailing Address

NAME AND ADDRESS OF DISTRICT ELECTION OFFICIAL: (usually Secretary or Clerk)

Name

Email Address

Phone Number

Mailing Address

PLACE WHERE DECLARATION OF CANDIDACIES ARE AVAILABLE & FILED:

DATE OF NEXT ELECTION: _____

CURRENT OFFICEHOLDERS - SEAT/POSITION - TERM OF OFFICE - EXPIRATION

OF OFFICE: (If more space is required, please make note and put on back of page.)

<i>Name</i>	<i>Seat/Position</i>	<i>Term of Office</i>	<i>Expiration of Office</i>
_____ <i>Name</i>	_____ <i>Seat/Position</i>	_____ <i>Term of Office</i>	_____ <i>Expiration of Office</i>
_____ <i>Name</i>	_____ <i>Seat/Position</i>	_____ <i>Term of Office</i>	_____ <i>Expiration of Office</i>
_____ <i>Name</i>	_____ <i>Seat/Position</i>	_____ <i>Term of Office</i>	_____ <i>Expiration of Office</i>
_____ <i>Name</i>	_____ <i>Seat/Position</i>	_____ <i>Term of Office</i>	_____ <i>Expiration of Office</i>
_____ <i>Name</i>	_____ <i>Seat/Position</i>	_____ <i>Term of Office</i>	_____ <i>Expiration of Office</i>
_____ <i>Name</i>	_____ <i>Seat/Position</i>	_____ <i>Term of Office</i>	_____ <i>Expiration of Office</i>
_____ <i>Name</i>	_____ <i>Seat/Position</i>	_____ <i>Term of Office</i>	_____ <i>Expiration of Office</i>

MODE OF ELECTION: Zone or Subdistrict _____ District-wide _____

(Are officials elected from a zone or subdistrict only or are they voted on by all electors district-wide?)

NO ELECTION OPTION:

Is an election held if only one candidate files for a position? _____ YES _____ NO

I hereby certify that the above information is true and correct.

Signature

Title

CERTIFICATE OF CANVASS

STATE OF IDAHO

}

ss.

COUNTY OF _____

We, the commissioners of the county and state aforesaid, acting as a Board of Canvassers of Election, convened on _____, _____, do hereby state that the attached is a true and complete abstract of all votes cast within this county for the candidates and/or questions as they appeared at the election held on _____, _____, as shown by the records now on file in the County Clerk's office.

County Board of Canvassers

Attest: _____
County Clerk

COUNTY CLERK CERTIFICATION OF RESULTS

STATE OF IDAHO
COUNTY OF _____ } ss.

I, _____, County Clerk of
said county and state, do hereby certify that the attached is a full,
true and complete copy of the abstract of votes for the candidates
therein named and/or the questions as they appeared on the
election ballot on _____, _____ for the
_____ District
as shown by the record of the Board of Canvassers filed in my
office this _____ day of _____, _____.

County Clerk

(County Seal)

ELECTORS OATH

_____ **DISTRICT**

I do solemnly swear (or affirm) that I am a citizen of the United States, eighteen (18) years old, and have resided in this state and in this county for thirty (30) days prior to the election, I am a registered voter; and I have been a resident within the boundaries of the _____ for thirty (30) or more days next preceding the election.
sub-district/zone

Signed: _____

Subscribed and sworn to before me this _____ day of _____.

Judge of Election