

## County Clerk Training Survey Response: July 2005

In July of 2005 the Secretary of State surveyed the County Clerks to get input on elections training needs and successes. Here are the results of the survey.

Thank you for your responses. Responses have been summarized and combined. Many of the following suggestions will be implemented before training begins for the May Primary.

### 1. From your perspective, what poll worker training support would be of the greatest practical assistance to your county?

Please provide a brief description of training techniques you have successfully utilized.

- Produce **Accessible Voting Device** training on video, paper (flip charts), CD-ROM and web so each county can spend as much time as needed to supplement manufacturer training.
- Produce video and/or power point presentations on the new **Idaho State Voter Registration System, (ISVRS)**, including the change in the poll book and how this change will affect election personnel.
- Produce a list of **changes** for this year. Present an overview of changes with questions and answers for discussion.

*“We have a work session on changes in the election process and answer any questions.” “We go over the procedures at the polls, and any new election laws since the last election.”*

- Produce Situation Training with **roll play** script.
- Produce a single page **desk card** of critical procedures and changes for poll workers.
- Illustrate Judges and Clerks Manual with **demonstrations of procedures**. Develop power point presentations from the illustrations for quick review. Provide power point files to clerks for copying as hand outs to poll workers.

*“Perhaps a condensed version of the manual that we could photocopy and let the poll workers keep would be helpful.”*

- List issues for discussion and “**Questions and Answers**” in the resource section of a training notebook. Choose issues that provide an opportunity for further discussion and clarify procedures.
- Provide home study resources of changes and key points.
- Make additional copies of videos and provide videos on-line.
- Develop regional hands on training for “training of the trainers” with the manufacturer(s) of the accessible voting device.
- Produce “**one sheet**” **summaries** for copying and distribution on:

1. The **Accessible Voting Device**.

2. **Election Day Registration**.

*“Our poll workers seem to have the hardest time with Election Day Registration.”*

3. **Expectations** of Poll Workers.

*“Materials should be keyed more to what is expected from the workers to accomplish the end goal.”*

- Produce a **quiz and review** for election judges to measure the success of the training on paper and on-line.

*“Test or quiz the election judges on the process to measure the success of the training.”*

- Provide an **email group** specifically for County Clerk to County Clerk communications.

*“Clerks have had problems or questions that could be posted for all clerks to review with the question and their answer to a situation.”*

*“Best way to store, charge, program and transport the handicap voting machines. Discussion to see what everyone has come up with.”*