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Post-Election Procedures and Maintenance

Procedures for Closing the Polls which involve the ballots, the tabulator, and such things as dismantling the voting booths are not covered in this document. Please refer to the documentation supplied with the tabulator.

This chapter provides information on maintaining the AutoMARK VAT between elections. It also describes procedures that are completed in the TEST MODE, by an authorized Jurisdiction Official.

Before storing the AutoMARK VAT you must complete the following steps:

1. Remove the ink cartridge.
2. Charge the battery.
3. Clean the AutoMARK VAT.
4. Store the AutoMARK VAT.

See the categories below for more details on these steps. The following maintenance procedures may need to be performed before starting an election or at the end of the Election Day.

8.1 Removing the Ink Cartridge

Always remove the used ink cartridge from the AutoMARK VAT and discard it before storing the AutoMARK VAT between elections. Spare ink cartridges should be purchased prior to the next election and stored separately from the AutoMARK VAT.

When purchasing extra ink cartridges, contact Automark Technical Systems for:
Part number 87002 (Non IR)
Part number 87003 (IR)

See Section 6.6 in this manual for steps to install a new ink cartridge.

8.2 Charging the Battery

Between elections and in order to be ready for the next election, you must always charge the battery on the AutoMARK VAT. For information on how to charge the battery, see Section 6.8 in this manual.

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8.3 Cleaning the AutoMARK VAT

Before storing the AutoMARK VAT use alcohol wipes to clean the outside panels of the AutoMARK VAT unit.

8.4 Storing the AutoMARK VAT

The AutoMARK VAT is designed for storage and operation in any enclosed facility ordinarily used as a warehouse or polling place. During operation, facility temperature range should be 50⁰ F to 104⁰ F and moisture range should be 10% to 50% relative humidity. For storage, facility temperature range should be -4⁰ F to 140⁰ F and moisture range should be 10% to 85% relative humidity.