

Election Day Registration Procedural Manual

Form EDR-2
Approved 2005

At this election, election judges will perform the critical activity of registering voters at the polls. ***If a voter has not registered prior to election day, he or she may do so at the polling place on election day.***

Registration Card To Be Completed At The Polls

Voter Registration Form

Voter Registration Form			
Last Name <i>(Please Print Clearly)</i>	First Name	Middle Name	Enter Idaho Driver's License # DL # <input type="text"/>
WARNING: ANY ELECTOR WHO SUPPLIES ANY INFORMATION KNOWING IT TO BE FALSE, IS GUILTY OF PERJURY. Perjury is punishable by imprisonment in the state prison for not less than 1 or more than 14 years. In addition the court may impose a fine of up to \$5,000.			If no Drivers License, enter last 4 digits of Social Security # <input type="text"/> I have not been issued an Idaho DL# or S.S.# <input type="checkbox"/>
Are you a citizen of the United States of America? Yes <input type="checkbox"/> No <input type="checkbox"/> Will you be 18 years of age on or before election day? Yes <input type="checkbox"/> No <input type="checkbox"/>		If you checked 'no' in response to either of these questions, do not complete this form.	
Residence Address (Do Not Use P.O. Box or Business Address) (If no street address, describe location of residence: cross streets, section, township, range, etc.)			Date of Birth ____ \ ____ \ ____ month day year
Mailing address if different from above	City	County	Zip
Address where previously registered			Telephone Number (Optional)
<input type="checkbox"/> Check box if Previous Name City County State name change			FOR OFFICIAL USE ONLY
DO YOU HAVE ANY LEGAL DISQUALIFICATIONS? YES <input type="checkbox"/> NO <input type="checkbox"/> <i>(Idaho felons rights are restored upon completion of full sentence)</i>			Precinct Data: _____
UNDER PENALTY OF LAW: By signing this card, I certify that I am a citizen of the United States and that I shall have been a resident of Idaho and the county for 30 days before the next election at which I vote; that I am at least 18 years of age; and I declare under oath or affirmation that the information supplied herein is true.			County _____
			City _____
Signature - Sign on line below. X _____			Deputy Clerk _____ Date Received _____
Date of Signature _____ \ ____ \ ____ month day year			

REGISTRATION BOARD PROCEDURES

IS THE ELECTOR IN THE PROPER PRECINCT?

Though it may seem obvious, the first step in registering people is to ***make sure that they are at the proper polling place (if applicable)***. A person can vote only in the precinct where she or he resides in a primary or general election.

Materials will be provided by the Clerk's office to help you identify the precinct boundaries.

COMPLETING THE VOTER REGISTRATION CARD.

Have all registrants carefully read the instructions on the voter registration card before completing the card. They may complete the card by themselves, or a judge may assist. It may save time if you hand cards to persons waiting in line to register. ***All information must be printed in ink. Be sure the voter completes and signs the card!*** A person unable to write his or her name may make an X, in which case the registration judge also Prints the Name.

The registrant shall enter their driver's license number. When an Idaho driver's license is not available, they may enter the last 4 digits of their social security number.

By signing the voter registration card, a registrant is affirming that he or she:

- Is at least 18 year old on election day;
- Is a citizen of the United States;
- Resides at the address shown;
- Has resided in Idaho and in the County for 30 days preceding the election;
- Is not under any legal disqualification to vote.

GIVING FALSE INFORMATION:

The registrant should be aware that anyone giving false information to become registered to vote is guilty of perjury. Perjury is punishable by imprisonment in the state prison for not less than 1 or more than 14 years. In addition the court may impose a fine of up to \$5,000.

PROVIDING PROOF OF RESIDENCE

After registrants complete the voter registration card, ***they must provide proof of residence.*** All documents used in providing proof of residence ***must be accompanied with a picture identification card.***

An individual may prove residence for purpose of registering by:

- (1) Showing a driver's license or Idaho identification card issued through the department of transportation; or
- (2) Showing any document which contains a valid address in the precinct together with a picture identification card; or
- (3) Showing a current valid student identification card from a post-secondary educational institution in Idaho accompanied with a current student fee statement that contains the student's valid address in the precinct together with a picture identification card.

Once proof of residence and picture identification have been provided, the registration judge must stamp the back of the registration card with official "residence verified" stamp. Place stamp on back or in the blank space in the center of the bottom of the front of the card. Do not cover any information on the card with the stamp.

ISSUING AND RECEIVING BOARD

Election Record Poll Book

Check the back of registration card for verification. Do not enter a new registrant's name in poll book if there is not a verification stamp on the back of the registration card. All voters must sign the Election Record Poll Book on the line next to his/her name before they may vote. ***Add newly registered voters and their addresses to the poll book on one of the blank pages provided for this purpose at the back of the book. The election board clerk shall make a notation "Election Day Registration" in the remarks column.***