

PUNCH CARD DEMONSTRATION SCRIPT

Prior to the voter approaching the poll book clerk, each elector should be given a demonstration on voting procedures.

Great attention should be given to the demonstration. Many electors will say that they already know how to use the voting device. Nonetheless, the demonstrator should make every effort to gain their attention and to show each elector how to punch the ballot card. The following instructions, with a demonstration of each point, should be followed:

“Let me show you how to vote on the voting device. We want to be sure that you understand how this voting device is used.”

“Insert the ballot card and place the slots over the red pins (demonstrate). You cannot punch the ballot card until the ballot card is in the correct position.”

Primary: “First you must select and punch the political party of your choice. Vote for candidates appearing on this ticket and candidates for nonpartisan judicial offices only. You must restrict your voting to only one party. You may vote for not more than the number of candidates specified on the ballot label for each office.”

General: “You may vote for not more than the number of candidates specified on the ballot label for each office. You are not required to restrict your vote to any one party in the General Election.”

“Take the stylus, hold it vertical and punch THROUGH the ballot card after the candidate of your choice.”

Demonstrate.

Have the voter take the stylus in hand and punch one or two positions.

“BE SURE YOU PUNCH ALL THE WAY THROUGH THE CARD.”

“Notice the black spot, which shows that you have recorded a vote. After you have finished voting, withdraw the ballot card. It should look like this.”

(Hold up a ballot card for the voter to actually see the holes.)

“It is suggested that you check the back of your ballot for hanging chads. A chad is the small piece of ballot that should be removed if the ballot is punched completely through. If there are any of these attached to the back of your ballot either carefully remove them or place the ballot back into the voting device and re-punch those votes.”

“You may also wish to check your ballot card after voting by comparing the number punched out with the numbers following each candidate or measure. If you are satisfied that you have correctly punched your ballot card, place it in the envelope like this...

Demonstrate

and take the ballot card and the envelope to the clerk in charge of the ballot box who will remove the stub, deposit your ballot (card within envelope) in the box, and record that you have voted.”

“Please DO NOT USE PENCILS, PEN, or other instruments in punching the ballot card. ONLY THE STYLUS is to be used in punching.”

After completing the demonstration, mention that when the elector wishes to vote, for someone whose name is not on the ballot labels or where there is no candidate shown on the ballot label for an office, he may do so by **writing in** the

office title

political party (only in the primary is the political party required)

and the **name of the individual** the elector wishes to vote for

on the gray ballot envelope.